

**INVITATION TO
THE PRESENTATION OF PROPOSALS
FOR**

STUDY TRIPS by INDIVIDUAL M.A. STUDENTS 2022

within the framework of the project
"Department of Excellence 2018-2022
Highly Qualified Teaching Activities"

(invitation intended exclusively for **students regularly enrolled in their 2nd year of a Master's degree programme at the Department of Humanities and on track with their studies**)

Within the framework of the project "**Department of Excellence 2018-2022 - Highly Qualified Teaching Activities**", the Director of the Department of Humanities, Luca Vanzago, invites students **regularly enrolled in the 2nd year of one of the Department's Master's degrees and on track with their studies** to submit proposals for study trips to be carried out during the year 2022. Travel projects may be submitted for attending conferences, summer schools, for visiting museums and libraries as well as for other study experiences. A total of €1.000 is available for each Master's degree: the above-mentioned proposals may be financed for **no less than €500 and up to a maximum of €1,000** (resulting in a maximum of two projects selected per M.A.).

Proposal submission and deadline

Students should fill in the attached form, add a certificate of passed exams, sign it and send it as a PDF via e-mail to the Director luca.vanzago@unipv.it (cc enrica.ruaro@unipv.it) **by 21/11/2021**.

Selection procedures and criteria

A departmental Committee (Giunta) will evaluate the applications and will formulate a proposal for the selection and provision of funds, which will then be submitted to the Department Council for final approval at its first meeting after the deadline. **The results of the selection will be communicated by e-mail to the students as soon as possible after the evaluation.**

The evaluation criteria will be:

- originality and soundness of the travel proposal (proposal must be original and properly motivated, pertinent to and consistent with the objectives of the study plan)
- average grades of the student's exams

At the end of their study trip, the selected students must submit the supporting documents for the expenses incurred to the Administrative Office of the Department: they will be reimbursed up to the maximum amount proposed by the Committee and approved by the Department Council.

Obviously, the possibility of carrying out the above-mentioned individual educational trips will be subject to any legal restrictions in force during the period in question and to the University's mission protocols.